



G.L. BAJAJ
INSTITUTE OF TECHNOLOGY AND MANAGEMENT
PLOT NO. 2, KNOWLEDGE PARK-III, GREATER NOIDA

FEEDBACK POLICY

(Approved in the 20th BOG meeting held on 19-05-2018 vide agenda Item no. 20.8)

Registrar

G.L. Bajaj Institute of Technology & Management
Plot No. 2, Knowledge Park - III,
Greater Noida - 201306 (U. P.)

Managed By : Rajiv Memorial Academic Welfare Society, Mathura
Approved By : All India Council for Technical Education, New Delhi
Affiliated To : Dr.A.P.J. Abdul Kalam Technical University, Lucknow

Feedback Policy

The feedback policy implemented at GLBITM is characterised by its effectiveness in seeking, adapting to, and correcting itself based on received feedback. In order to ensure the preservation of educational standards, feedback is regularly solicited from all stakeholders, including students, parents, faculty members, employers, and alumni. The implementation of a feedback system instils a sense of assurance and trust among all parties involved.

GLBITM has implemented a four-tier feedback system in order to facilitate measures for sustaining and improving quality. The feedbacks are-

- Student feedback
 - Faculty feedback
 - Employer feedback
 - Alumni feedback
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- The institute has developed distinct questionnaires to gather feedback from various stakeholders.
 - The students are requested to provide their evaluations regarding the teaching and learning process, facilities, and curriculum.
 - The curriculum and teaching-learning are evaluated through the Student Information Management (SIM) system at the conclusion of each semester.
 - The teaching-learning feedback is subjected to analysis and review on a departmental basis during their respective meetings.
 - All deficiencies and recommendations for enhancing the teaching-learning process and other related activities are deliberated upon and suitable measures are taken.
 - The Head of the department engages in discussions with individual faculty members regarding student feedback on their performance. The faculty is provided with an assessment of both strengths and weaknesses, along with recommendations for improvement.
 - The feedback provided by students regarding the curriculum plays a crucial role in identifying gaps and facilitating the identification of Add-on courses by academic departments. This feedback also serves to contribute to the collective gap analysis that is conveyed to the University regarding the curriculum.
 - The Student Grievance Committee conducts an annual collection and analysis of students' feedback regarding facilities. Possible

facility enhancements may be proposed or implemented based on the received feedback.

- Furthermore, upon completion of their studies, graduating students are required to complete an exit survey. This survey serves to identify the various aspects of the institution and provides valuable information for the administration to analyse and plan for future endeavours.
- Each semester, the faculty responsible for teaching a given course provides feedback on the curriculum. This feedback is then combined with input from students and used to create a summary of the course's gap, which is subsequently communicated to the University if needed.
- The feedback of employers is solicited through the placement cell, and their recommendations are integrated into the placement training programme and the development of Add-on courses.
- The institution maintains an alumni association that is officially recognised. Alumni feedback is obtained through online platforms and/or during alumni gatherings. In addition to the customary means of providing feedback via email or written communication, alumni may submit their feedback to the appropriate governing body for the purposes of enhancing or implementing improvements.



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